

LAFAYETTE

COLLEGE

Electric Formula SAE 2020-21

Easton, Pennsylvania 18042-1775

FSAE Electric Formula Car Agenda – 3:10, Zoom, November 16th, 2020

Last Full Team Meeting Fall 2020 Semester

Call to Order	Management Team
Scribe for the day	Devin
Monday Check-Ins	Zach
<ul style="list-style-type: none">● Battery-Packs● CarMan● EPAL● Drivetrain & Cooling● Frame/Chassis● Interconnect● SCADA● Steering, Suspension, Braking● Management	
Completed Deliverables	Andrew
<ul style="list-style-type: none">● Team Photo (WBS 21.5)● Five Minute Status Presentation (WBS 22.5)	
Upcoming Deliverables	Andrew
<ul style="list-style-type: none">● November 30th<ul style="list-style-type: none">○ Project Management Plan (WBS 21.2)○ Poster Session Update (WBS 22.13)● December 3rd<ul style="list-style-type: none">○ TD003 Safety Plan (WBS 22.3)<ul style="list-style-type: none">■ Submit Subsystem Safety Plans by Fri?○ TD007 Mid-Year Progress Report (WBS 22.7)● December 7th<ul style="list-style-type: none">○ Program Information Sheet (WBS 21.4)	
Plan For Next Week	Thomas
<ul style="list-style-type: none">● Decide on time and day for last meeting (tentative Monday 3:10)● Look at progress that was completed this week as well as what is planned for winter break etc.	