

QRS Protocol Sheet

Sign-On Checklist:

- Call Non-Emergency Public Safety (610) 330-5330
 - Indicate that your crew has begun a QRS shift and is ready to respond
- Radio in to Lafayette EMS President to indicate that you are on shift
- Check QRS Supplies (Checklist Provided)
 - Physically check off items on the **QRS Cart Supply Checklist**
 - Sign **QRS Cart Supply Checklist** to note that you have checked your supplies
 - Notify Lafayette EMS Board right away if supplies are missing or low

Unit Names:

- Public Safety Dispatch Name: "Lafayette"
- QRS Unit Name: "Lafayette EMS"
 - Ex: Call upon Public Safety by saying "Lafayette from Lafayette EMS"

Radio Channels:

- LC Dispatch: Used to communicate with Public Safety
- OPS1: Used to communicate with EES/County
- TAC3: Used to communicate with Easton Fire

Radio Communication:

When waiting for a call, keep both radios on "LC Dispatch" channel.

Note: All radio communication should be brief, clear, and in plain text

- Receiving a call
 - Wait for "Lafayette" to state "Lafayette to Lafayette EMS"
 - Respond "Lafayette, Go Ahead"
 - Public Safety Dispatch will respond with call information
- Responding to a call
 - Reply to Public Safety Dispatch stating "Received, Lafayette EMS Responding"
 - Keep one radio on "LC Dispatch," switch second radio to "OPS1"
- On Scene
 - Utilize the responding Public Safety Officers to communicate with Public Safety dispatch on scene
 - Only communicate on "OPS1" with responding EMS Unit under extreme circumstances
 - Ex: If the patient's condition rapidly deteriorates or if the dispatch information is dramatically different from what is discovered on scene
 - Communicate with responding EMS Unit by first stating "Lafayette EMS to responding EMS unit" and once acknowledged, briefly state patient updates
 - Public Safety Officers will notify dispatch when all units are clear of the scene

On-Scene Protocol:

- Record the time you were dispatched, the time you arrived on scene, and the time you were clear of the scene
- Record all patient information and interventions performed on the transfer of care form
- Sign the transfer of care form before giving the original copy to the responding crew
- If the responding crew is not from EES, have them sign the transfer of care form as well
- Refill any supplies used from the responding ambulance if rapid transport is not needed

- Wipe down any equipment used with disinfecting wipes at the end of the call

Sign-Off Checklist:

- Note any supplies used while on call on the **QRS Supplies - Used** list
- Remove any trash
- Ensure that the bubble is in proper working condition, clean and that all supplies are organized
- If you notice that the bubble needs to be cleaned, wash it
- Hand off the bubble keys to subsequent QRS Crew or return the bubble to the shed if there is no crew scheduled to follow your crew.
- Relay any pertinent bubble-related issues to the receiving crew and to the Lafayette EMS Board
- If you are the last crew of the day, call the Non-Emergency Public Safety number to relay that Lafayette EMS is out of service.
- Update QRS Shift Notes for your shift, should you deem it to be necessary.