

## 11/29 Agenda

### Upcoming Dates

- 1) Presentations
    - a) Arduinos and Sensors
      - i) Friday, December 2nd @ 3-4pm
      - ii) Will A, Boris
    - b) Power Board and Wire Harness
      - i) Monday, December 5th @ 3-4pm
      - ii) Tim, Will O, Ziqi
    - c) User manuals and Displays
      - i) Tuesday, December 6th @ 1-2pm
      - ii) Zheping, Will A, Anna McKay
    - d) Bill of materials - Final Review
      - i) Tuesday, December 6th @ 2-3pm
      - ii) Team Leaders
  - 2) Key Concepts of Technical Paper Assignment
    - a) Read the paper and submit notes of the key concepts
      - i) Submit by class Friday
    - b) Quiz will be given at the start of class
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### Deliverables to be Completed

- 1) **Updated BOM**
  - a) Each team needs to update their section
    - i) Mechanical  
(1) Almost complete
    - ii) Power
    - iii) Arduino
- 2) **Safety plan and the review of that plan.**
  - a) What has been provided to date needs to be better thought out with particular attention to working around the battery, handling, and wall-charging LifeFePO4 batteries. Additionally, working with live solar panels and working within the assembled system. We now have clearer information to address these issues.

**3) Statement of Individual Goals**

- a) "States the role, deliverables, and contributions expected of a team member to the project."
- b) Develop a breakdown of tasks for next semester. Focus on what needs to be executed and who is responsible. You should look at scheduling as well. Some efforts will be required to be completed before others.

**4) Midyear progress report**

- a) A summary of what has been done and then general status of the project, noting any items not sufficiently complete to begin assembly and testing early next semester.