**The ASB Executive Board/Team Leader Application is due Monday, April 11, 2016 by noon. Please attach your application in an email to** [**asbclub@lafayette.edu**](mailto:asbclub@lafayette.edu)**. You may apply for both an Executive Board and Team Leader position, but if selected, you will only be chosen for one role. If you have any questions, contact Marisa Ferraro at ferrarom@lafayette.edu.**

**The ASB Executive Board will review applications and make selections on Monday, April 4th. Applicants will be notified of our decisions by Tuesday, April 5th. The 2015-2016 and 2016-2017 ASB Leadership Teams (Executive Board and Team Leaders) will be asked to attend a spring retreat on Friday, April 15 and Friday, April 22th between 4 and 8 PM. Thank you for your interest in a leadership role in the ASB club!**

**Part I: The Basics**

Name: Class Year:

Cell Phone Number: Email:

Please check one:

I would prefer to be considered for a position on the Executive Board.

I would prefer to be considered for a Team Leader Position.

I would be happy with either an Executive Board or a Team Leader Positions.

Do you prefer a driving trip or a flying trip? Driving Flying Either

Do you have any conflicts with either the January or Spring break trips? \_\_\_\_\_\_\_

If yes, please describe the nature of the conflict: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you plan to study abroad in Fall 2016 or Spring 2017? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list your past ASB trips and team roles:

|  |  |  |
| --- | --- | --- |
| Trip: | Academic Year: | Role: |
|  |  |  |
|  |  |  |
|  |  |  |

*Please continue to Part II, Part III, or both depending on your interest.*

**Part II: Executive Board Application**

**General Responsibilities:**

The Executive Board of ASB is responsible for all the decision making and organization of the club. Board members are responsible for site selection, decisions regarding fundraising/budgeting, learning partner recruitment, selection of team leaders and team placement. The Executive Board facilitates general meetings, and serves as the link between the advisor and the general body. Board members also act as “trainers” for incoming team members. Executive Board members are expected to be highly dedicated to the mission and purpose of ASB. In addition to these general responsibilities, each position of the Executive Board comes with its own unique responsibilities.

**\*\* The Executive Board meets on Mondays at 5pm. If you cannot make this meeting time, you are ineligible**

Please respond fully and accurately to the following questions on a separate sheet of paper.

1. The ASB Club at Lafayette uses Break Away’s Active Citizen Continuum (<http://alternativebreaks.org/Active_Citizen_Continuum.asp>) as a model for our work. How have your experiences with the Active Citizen Continuum prepared you for a leadership role in ASB? How will you help move other students along the continuum if you are selected for the Executive Board?
2. What makes you the most qualified for your top choice position? What ideas do you have to improve that position?
3. Imagine that you are an Executive Board member on an ASB Spring trip. Explain how you would handle the following situation: Your team leader is always on his/her phone during free time and makes no effort to engage the group in activities.

Please rank the following positions, #1 being your first choice. The descriptions and estimated time commitments for each position can be found [here](https://docs.google.com/document/d/1nEpijebhqUdQgo6dUY66Dv_jmZyckzmYg0gTfJzd4Lw/edit).

**\_\_\_\_ President:**

**\_\_\_\_ Travel Coordinator:**

**\_\_\_\_ Vice-President:**

**\_\_\_\_ Secretary:**

**\_\_\_\_ Treasurer:**

**\_\_\_\_ Fundraising Chair:**

**\_\_\_\_ Public Relations/Marketing Chair:**

**Part III: Team Leader Application**

**General Responsibilities**:

Team Leaders serves as liaisons between the ASB Executive Board, their teams and their Learning Partners. They communicate with their trips’ community partners and maintain all trip records. Team Leaders lead weekly team meetings and ensure all team members fulfill their designated roles. Team Leaders also attend weekly team leader workshops, meetings with the Executive Board as required, the fall Breakaway Retreat, and other designated training or education sessions.

Please respond fully and accurately to the following questions on a separate sheet of paper.

1. The ASB Club at Lafayette uses Break Away’s Active Citizenship Continuum (http://www.alternativebreaks.org/learn/lexicon/) as a model for our work. How has your journey along the Active Citizen Continuum prepared you to be a Team Leader?
2. What motivates you to be a team leader? Why would you prefer to have a team leader position rather than be a participant on a trip?

**Trip Proposal:**

In an effort to explore social issues and service organizations of interest to club members, as well as to ensure that Team Leaders are interested in and committed to the social issue their trip addresses, this Team Leader application requires the submission of a trip proposal, outlined below.

Each application should include 1 domestic trip proposal. If you are interested in proposing an international trip, you must propose a domestic one as well.

* 1. What social issue(s) are of interest to you? What issue(s) would you be interested in addressing on your ASB trip?
  2. What organization(s) are you interested in working with on your proposed ASB trip?
  3. What might logistics/expenses (travel/housing/food) look like for this proposed trip?

While we value the time and effort team leaders put into their trip proposals, we are also trying to build sustainable relationships with community partners. We will consider all new ideas, but we will also consider working with organizations with which we have established relationships.