

# Audacity

--Audio recorder and editor



**To record** your voice, click on the red record button.

**To pause**, click on the blue pause button. Click again to resume recording.

**When finished recording,**

- Click the yellow stop button.
- **EXPORT** your recording as an .mp3 file. Send to your instructor.
- Also, keep a backup copy in the thawspace.

Create a **folder in the thawspace**. **Save the file** so that you may edit it at a later date.

## Special features



To trim your file, select the area you wish to keep and click on the *Trim* icon.

To modify the pitch of your voice:

- Select the part to be altered.
- Go to *Effect > Change pitch*.

To add one audio track to the end of another

- The *Selection Tool* should be selected by default. If not, select it by clicking the button: 
- Click and hold at the end of the second track; drag the mouse to the beginning to select the entire track.
- Select *Edit*, then *Cut*
- Click at the end of the first track to set the cursor there. Press *Skip to End* to ensure that it is at the end.
- Click *Edit*, then *Paste*. Delete the second track, now empty.