

Oral Presentation Rubric

The total points that can be accrued using this rubric equals 20 points

Presenter's Name: _____ **Date:** _____

Total Score: _____

	Distinguished	Intermediate	Novice
Volume	Presenter is easy to hear.	Audience is able to hear as a whole, but there are times when volume is not quite adequate.	Presenter is difficult to hear.
2	2	1	0
Rates	Rates of speech are appropriate.	Speaker may at times seem like s/he is rushing or exaggerating pauses.	The rates of speaking are too slow or too fast.
2	2	1	0
Mannerisms	Speaker makes eye contact with everyone and has no nervous habits. Speaker has excellent posture.	Eye contact may focus on only one member of the audience or a select few members. Mildly distracting nervous habits are present but do not override the content.	Very little eye contact is made with the audience. It may sound like the speaker is reading the presentation. Nervous habits that distract the audience are present.
3	3	2	0
Engagement	Presentation involves audience, allowing time for audience to think and respond.	Audience is involved but inadequate processing or response time is provided.	Speaker does not involve audience.
3	3	2	0
Organization	Presentation is well organized with a beginning, middle, and end. There is a strong organizing theme, with clear main ideas and transitions.	Speaker loses train of thought, does not stay with the the proposed outline, or connections are attempted but not made clear for the audience.	Presentation shows little organization, unclear purpose, and/or unclear relationships or transitions.
3	3	2	0
Content	Information is complete and accurate. Clear evidence of research.	Research component is less evident than in distinguished category or resources are present but less than adequate for assignment.	Details and examples are lacking or not well chosen for the topic or audience. Lacks evidence of research.
3	3	2	0
Visual Aids/Handouts	Visual aids are well done and are used to make presentation more interesting and meaningful.	Visuals are adequate but do not inspire engagement with the material.	Very little or poor use of visual materials. No handouts provided.
2	2	1	0
Length	Appropriate length. Clear summary is provided. Audience is involved in synthesizing the information.	Time is appropriately used, but may run slightly over or under allotted time and/or information is not tied together or conclusion is inadequate.	Presentation lacks conclusion and/or time is not appropriately used.
2	2	1	0

Comments: