**Department:** Click here to enter text. **Person Submitting Form:** Click here to enter text.

**Semester/year program or service was offered:** Click here to enter text.

**Name of program or service (try your best to keep program names consistent from year to year):** Click here to enter text.

Target Audience (resident advisors, general student body, participants in a leadership workshop, etc)

Click here to enter text.

What was the primary divisional goal that the program was designed to achieve?

Click here to enter text.

What are the specific outcomes you wanted the target audience to achieve as a result of participating in the program or service? *(Ex: identify key concepts, demonstrate a skill, apply knowledge to a new situation, etc.)*

Click here to enter text.

What methods or tools did you use to determine whether the program achieved the learning outcomes you intended it to? *(Ex: used a quiz or test to see knowledge or behavior changed to a certain degree, used a rubric to rate a written, oral, or behavioral response, self-report, inferred that a change occurred based achieving certain benchmarks on a national survey such as the NSSE or Senior Survey, etc.)*

Click here to enter text.

How would you rate the effectiveness of this program based on the results of the evaluation methods you used and why? *(1= Not effective, 2=Minimally effective, 3=Somewhat effective, 4=Very effective)*

Click here to enter text.

Based on your ratings of the program or service’s effectiveness, the time it took to plan and do, and the financial costs involved, is the program or service worth doing in the future?

Click here to enter text.

Are there changes you would make in this program or service if you decide to repeat it?

Click here to enter text.